

# Public Document Pack



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6 December 2018

Dear Councillor

## **NOTICE OF DELEGATED DECISIONS – (DD14/DD15/DD16/DD17/DD18) PURCHASE OF PROPERTIES IN DOVER**

Please find attached details of decisions taken by Mr Mike Davis, Director of Finance, Housing and Community, to purchase properties at 19 Friars Way, 19 Lancaster House, 24 and 34 Rokesley Road and 40 Hirst Close, Dover.

As non-Key Officer Decisions, call-in does not apply (paragraph 18(a) of Part 4 (Rules of Procedure) of the Constitution).

Members of the public who require further information are asked to contact Kate Batty-Smith on 01304 872303 or by e-mail at [democraticservices@dover.gov.uk](mailto:democraticservices@dover.gov.uk).

Yours sincerely

A handwritten signature in cursive script that reads "Kate Batty - Smith". Below the signature is a short horizontal line.

Democratic Services Officer

ENCL

1 **NOTICE OF DELEGATED DECISIONS - (DD14/DD15/DD16/DD17/DD18) PURCHASE OF PROPERTIES IN DOVER** (Pages 2-21)

## Decision Notice

## Delegated Decision

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<b>Decision No:</b>	<b>DD14</b>
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<b>Subject:</b>	<b>PURCHASE OF 19 FRIARS WAY, DOVER</b>
<b>Notification Date:</b>	<b>6 December 2018</b>
<b>Implementation Date:</b>	<b>13 September 2018</b>
<b>Decision taken by:</b>	<b>Mike Davis, Director of Finance, Housing and Community</b>
<b>Delegated Authority:</b>	<b>Authority delegated by Cabinet at its meeting held on 1 March 2017 (CAB 155 (iii) (C) to: ‘Delegate to the Director of Finance, Housing and Community, in consultation with the Portfolio Holder for Corporate Resources and Performance, approval of offers, tenders or bids for the purchase of properties on the open market or at auction, in order to respond to market opportunities’.</b>
<b>Decision Type:</b>	<b>Executive Non-Key Decision</b>
<b>Call-In to Apply?</b>	<b>No (<i>Call-in does not apply to Non-Key Officer Decisions</i>)</b>
<b>Classification:</b>	<b>Unrestricted</b>

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<b>Reason for the Decision:</b>	A former Council flat at 19 Friars Way Road, Dover has come onto the market. A decision is necessary in order to take advantage of the opportunity to purchase the property which will add to the Council’s social housing stock.
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<b>Decision:</b>	To purchase 19 Friars Way, Dover.
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1. **Consideration and Alternatives** (*if applicable*)
  - 1.1 See attached report.
2. **Any Conflicts of Interest Declared?**
  - 2.1 None.
3. **Supporting Information** (*as applicable*)
4. See attached report.

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**Subject:** PURCHASE OF 19 FRIARS WAY, DOVER

**Date:** 13 September 2018

**Decision to be taken by:** Mike Davis, Director of Finance, Housing and Community

**Report of:** Rebecca Champion, Valuation Officer

**Portfolio Holder:** Councillor Michael Conolly, Portfolio Holder for Corporate Resources and Performance

**Decision Type:** Executive Non-Key Decision

**Call-in to be suspended:** No (*Call-in does not apply to a Non-Key Officer Decision*)

**Classification:** Unrestricted

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**Delegated Authority:** Authority delegated by Cabinet at its meeting held on 1st March 2017 (CAB 155(iii) (C) to “Delegate to the Director of Finance, Housing and Community, in consultation with the Portfolio Holder for Corporate Resources and Performance, approval of offers, tenders or bids for the purchase of properties on the open market or at auction, in order to respond to market opportunities”.

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**Purpose of the report:** A former Council flat at 19 Friars Way, Dover recently came onto the market. A decision is necessary in order to take advantage of the opportunity to purchase the property which will add to the Council's social housing stock.

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**Recommendation:** To purchase 19 Friars Way, Dover

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## 1. Summary

At its meeting held on 1 March 2017, Cabinet agreed that the Director of Finance, Housing and Community should be authorised to purchase properties on the open market or at auction, in consultation with the Portfolio Holder for Corporate Resources and Performance, providing they represent good value for money.

- 1.1 The former Council property, 19 Friars Way, has become available on the market and it is considered that the Council should attempt to purchase it.

## 2. Introduction and Background

- 2.1 The Council (and Cabinet) approved a recommendation within the Budget 2015/16 and Medium-Term Financial Plan 2015/16–2017/18 to purchase properties through normal sale/negotiation, submission of bids or bids at auction as and when they arise, subject to them representing good value for money or otherwise improving the housing stock. On the basis that market opportunities to purchase these properties are likely to arise at short notice, Cabinet also agreed in March 2017 to delegate to the Director of Finance, Housing and Community, in consultation with the Portfolio Holder for Corporate Resources and Performance, the approval of offers, tenders or bids for the purchase of properties on the open market or at auction.

2.2 19 Friars Way is a 2-bedroom flat that was purchased from the Council under the 'Right to Buy' (RTB) scheme. The property recently came onto the market and an officer from the Council's Property Services Team carried out a survey of the property and confirmed it would meet the Council's requirements. Following consultation with the Portfolio holder for Corporate Performance and Resources an offer of £118,000 was made and subsequently accepted by the vendor. The Estate Valuation Manager considers the price offered represents good value for money and a decision needs to be taken to proceed with the purchase.

2.3 The cost of purchasing the property will be met from a combination of Housing Initiative Reserve (HIR) funds (within the Housing Revenue Account (HRA)) and excess RTB receipts which are ring-fenced for 'one for one' affordable housing replacement. This will help to ensure that the Council maximises the expenditure of RTB receipts before their 'use by' date. The rental income from the property will be credited to the Housing Revenue Account (HRA).

### 3. Identification of Options

3.1 Option 1: To purchase 19 Friars Way, Dover

3.2 Option 2: Not purchase 19 Friars Way, Dover

### 4. Evaluation of Options

4.1 Option 1 is the recommended option. The purchase price represents good value for money compared to the cost of a new build property and will increase the Council's Housing stock to meet housing need.

4.2 Option 2 is not recommended as it fails to take advantage of a good opportunity to increase the housing stock to help meet housing need.

### 5. Resource Implications

5.1 The cost of purchasing the property will be met from a combination of HIR funds and the excess Right to Buy receipts which are ring-fenced for 'one for one' affordable housing replacement. This will help to ensure that the Council maximises the expenditure of RTB receipts before their 'use by' date. The rent income from the property will be credited to the HRA.

5.2 It is expected that the properties will generate a gross rent income of £3,934.84 per annum and on this basis the investment should be repaid within 30 years.

### 6.1 Corporate Implications

5.3 Comment from the Section 151 Officer: 'Accountancy have been consulted in the writing of this report and have no further comments to make.' (AC)

5.4 Comment from the Solicitor to the Council: 'The Solicitor to the Council has been consulted in the preparation of these reports and has no further comment to make.'

5.1 Comment from the Equalities Officer: 'This report does not specifically highlight any equality implications however in discharging their duties members are required to comply with the public sector equality duty as set out in section 149 of the Equality Act 2010 <http://www.legislation.gov.uk/ukpga/2010/15>.'

5.2 Other Officers (as appropriate): None.

6. **Appendices**

None.

7. **Background Papers**

Relevant papers on file.

Contact Officer: Rebecca Champion, Valuation Officer

# Decision Notice

## Delegated Decision

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<b>Decision No:</b>	<b>DD15</b>
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<b>Subject:</b>	<b>PURCHASE OF 19 LANCASTER HOUSE, DOVER</b>
<b>Notification Date:</b>	<b>6 December 2018</b>
<b>Implementation Date:</b>	<b>13 September 2018</b>
<b>Decision taken by:</b>	<b>Mike Davis, Director of Finance, Housing and Community</b>
<b>Delegated Authority:</b>	<b>Authority delegated by Cabinet at its meeting held on 1 March 2017 (CAB 155 (iii) (C) to: ‘Delegate to the Director of Finance, Housing and Community, in consultation with the Portfolio Holder for Corporate Resources and Performance, approval of offers, tenders or bids for the purchase of properties on the open market or at auction, in order to respond to market opportunities’.</b>
<b>Decision Type:</b>	<b>Executive Non-Key Decision</b>
<b>Call-In to Apply?</b>	<b>No (<i>Call-in does not apply to Non-Key Officer Decisions</i>)</b>
<b>Classification:</b>	<b>Unrestricted</b>

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<b>Reason for the Decision:</b>	A former Council flat at 19 Lancaster House, Dover has come onto the market. A decision is necessary in order to take advantage of the opportunity to purchase the property which will add to the Council’s social housing stock.
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<b>Decision:</b>	To purchase 19 Lancaster House, Dover.
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1. **Consideration and Alternatives** (*if applicable*)
  - 1.1 See attached report.
2. **Any Conflicts of Interest Declared?**
  - 2.1 None.
3. **Supporting Information** (*as applicable*)
4. See attached report.

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**Subject:** PURCHASE OF 19 LANCASTER HOUSE, DOVER

**Date:** 13 September 2018

**Decision to be taken by:** Mike Davis, Director of Finance, Housing and Community

**Report of:** Rebecca Champion, Valuation Officer

**Portfolio Holder:** Councillor Michael Conolly, Portfolio Holder for Corporate Resources and Performance

**Decision Type:** Executive Non-Key Decision

**Call-in to be suspended:** No (*Call-in does not apply to a Non-Key Officer Decision*)

**Classification:** Unrestricted

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**Delegated Authority:** Authority delegated by Cabinet at its meeting held on 1st March 2017 (CAB 155(iii) (C) to “Delegate to the Director of Finance, Housing and Community, in consultation with the Portfolio Holder for Corporate Resources and Performance, approval of offers, tenders or bids for the purchase of properties on the open market or at auction, in order to respond to market opportunities”.

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**Purpose of the report:** A former Council flat at 19 Lancaster House, Dover recently came onto the market. A decision is necessary in order to take advantage of the opportunity to purchase the property which will add to the Council’s social housing stock.

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**Recommendation:** To purchase 19 Lancaster House, Dover

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## 1. Summary

At its meeting held on 1 March 2017, Cabinet agreed that the Director of Finance, Housing and Community should be authorised to purchase properties on the open market or at auction, in consultation with the Portfolio Holder for Corporate Resources and Performance, providing they represent good value for money.

- 1.1 The former Council property, 19 Lancaster House, has become available on the market and it is considered that the Council should attempt to purchase it.

## 2. Introduction and Background

- 2.1 The Council (and Cabinet) approved a recommendation within the Budget 2015/16 and Medium-Term Financial Plan 2015/16–2017/18 to purchase properties through normal sale/negotiation, submission of bids or bids at auction as and when they arise, subject to them representing good value for money or otherwise improving the housing stock. On the basis that market opportunities to purchase these properties are likely to arise at short notice, Cabinet also agreed in March 2017 to delegate to the Director of Finance, Housing and Community, in consultation with the Portfolio Holder for Corporate Resources and Performance, the approval of offers, tenders or bids for the purchase of properties on the open market or at auction.

2.2 19 Lancaster House is a 2-bedroom flat that was purchased from the Council under the 'Right to Buy' (RTB) scheme. The property recently came onto the market and an officer from the Council's Property Services Team carried out a survey of the property and confirmed it would meet the Council's requirements. Following consultation with the Portfolio Holder for Corporate Resources and Performance, an offer of £115,000 was made and subsequently accepted by the vendor. The Estate Valuation Manager considers the price offered represents good value for money. Once purchased the intention is to let the property.

2.3 The cost of purchasing the property will be met from a combination of Housing Initiative Reserve (HIR) funds (within the Housing Revenue Account (HRA)) and excess RTB receipts which are ring-fenced for 'one for one' affordable housing replacement. This will help to ensure that the Council maximises the expenditure of RTB receipts before their 'use by' date. The rental income from the property will be credited to the Housing Revenue Account (HRA).

### 3. Identification of Options

3.1 Option 1: To purchase 19 Lancaster House, Dover

3.2 Option 2: Not purchase 19 Lancaster House, Dover

### 4. Evaluation of Options

4.1 Option 1 is the recommended option. The purchase price represents good value for money compared to the cost of a new build property and will increase the Council's Housing stock to meet housing need.

4.2 Option 2 is not recommended as it fails to take advantage of a good opportunity to increase the housing stock to help meet housing need.

### 5. Resource Implications

5.1 The cost of purchasing the property will be met from a combination of HIR funds and the excess Right to Buy receipts which are ring-fenced for 'one for one' affordable housing replacement. This will help to ensure that the Council maximises the expenditure of RTB receipts before their 'use by' date. The rent income from the property will be credited to the HRA.

5.2 It is expected that the property will generate a gross rental income of £4,140.24 per annum and on this basis the investment should be repaid within 28 years.

### 5.3 Corporate Implications

5.4 Comment from the Section 151 Officer: "Accountancy have been consulted in the writing of this report and have no further comments to make (AC) 24/09/2018."

5.5 Comment from the Solicitor to the Council: "The Solicitor to the Council has been consulted in the preparation of these reports and has no further comment to make."

5.6 Comment from the Equalities Officer: "This report does not specifically highlight any equality implications however in discharging their duties members are required to comply with the public sector equality duty as set out in section 149 of the Equality Act 2010 <http://www.legislation.gov.uk/ukpga/2010/15>."

5.7 Other Officers (as appropriate): None received

6. **Appendices**

None

7. **Background Papers**

Relevant papers on file

Contact Officer: Rebecca Champion, Valuation Officer

# Decision Notice

## Delegated Decision

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<b>Decision No:</b>	<b>DD16</b>
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<b>Subject:</b>	<b>PURCHASE OF 24 ROKESLEY ROAD, DOVER</b>
<b>Notification Date:</b>	<b>6 December 2018</b>
<b>Implementation Date:</b>	<b>13 September 2018</b>
<b>Decision taken by:</b>	<b>Mike Davis, Director of Finance, Housing and Community</b>
<b>Delegated Authority:</b>	<b>Authority delegated by Cabinet at its meeting held on 1 March 2017 (CAB 155 (iii) (C) to: 'Delegate to the Director of Finance, Housing and Community, in consultation with the Portfolio Holder for Corporate Resources and Performance, approval of offers, tenders or bids for the purchase of properties on the open market or at auction, in order to respond to market opportunities'.</b>
<b>Decision Type:</b>	<b>Executive Non-Key Decision</b>
<b>Call-In to Apply?</b>	<b>No (<i>Call-in does not apply to Non-Key Officer Decisions</i>)</b>
<b>Classification:</b>	<b>Unrestricted</b>

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<b>Reason for the Decision:</b>	A former Council flat at 24 Rokesley Road, Dover has come onto the market. A decision is necessary in order to take advantage of the opportunity to purchase the property which will add to the Council's social housing stock.
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<b>Decision:</b>	To purchase 24 Rokesley Road, Dover.
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1. **Consideration and Alternatives** (*if applicable*)
  - 1.1 See attached report.
2. **Any Conflicts of Interest Declared?**
  - 2.1 None.
3. **Supporting Information** (*as applicable*)
4. See attached report.

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**Subject:** PURCHASE OF 24 ROKESLEY ROAD, DOVER

**Date:** 13 September 2018

**Decision to be taken by:** Mike Davis, Director of Finance, Housing and Community

**Report of:** Rebecca Champion, Valuation Officer

**Portfolio Holder:** Councillor Michael Conolly, Portfolio Holder for Corporate Resources and Performance

**Decision Type:** Executive Non-Key Decision

**Call-in to be suspended:** No (Call-in does not apply to a Non-Key Officer Decision)

**Classification:** Unrestricted

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**Delegated Authority:** Authority delegated by Cabinet at its meeting held on 1st March 2017 (CAB 155(iii) (C) to “Delegate to the Director of Finance, Housing and Community, in consultation with the Portfolio Holder for Corporate Resources and Performance, approval of offers, tenders or bids for the purchase of properties on the open market or at auction, in order to respond to market opportunities”.

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**Purpose of the report:** A former Council flat at 24 Rokesley Road, Dover recently came onto the market. A decision is necessary in order to take advantage of the opportunity to purchase the property which will add to the Council’s social housing stock.

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**Recommendation:** To purchase 24 Rokesley Road, Dover.

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## 1. Summary

At its meeting held on 1 March 2017, Cabinet agreed that the Director of Finance, Housing and Community should be authorised to purchase properties on the open market or at auction, in consultation with the Portfolio Holder for Corporate Resources and Performance, providing they represent good value for money.

- 1.1 The former Council property, 24 Rokesley Road, has become available on the market and it is considered that the Council should attempt to purchase it.

## 2. Introduction and Background

- 2.1 The Council (and Cabinet) approved a recommendation within the Budget 2015/16 and Medium-Term Financial Plan 2015/16–2017/18 to purchase properties through normal sale/negotiation, submission of bids or bids at auction as and when they arise, subject to them representing good value for money or otherwise improving the housing stock. On the basis that market opportunities to purchase these properties are likely to arise at short notice, Cabinet also agreed in March 2017 to delegate to the Director of Finance, Housing and Community, in consultation with the Portfolio Holder for Corporate Resources and Performance, the approval of offers, tenders or bids for the purchase of properties on the open market or at auction.

2.2 24 Rokesley Road is a 3 bedroom flat that was purchased from the Council under the 'Right to Buy' (RTB) scheme. The property recently came onto the market and an officer from the Council's Property Services Team carried out a survey of the property and confirmed it would meet the Council's requirements. Following consultation with the portfolio holder for Corporate Performance and Resources an offer of £115,000 was made and subsequently accepted by the vendor. The Estate Valuation Manger considers the price offered represents good value for money and a decision needs to be taken to proceed with the purchase.

2.3 The cost of purchasing the property will be met from a combination of Housing Initiative Reserve (HIR) funds (within the Housing Revenue Account (HRA)) and excess RTB receipts which are ring-fenced for 'one for one' affordable housing replacement. This will help to ensure that the Council maximises the expenditure of RTB receipts before their 'use by' date. The rental income from the property will be credited to the Housing Revenue Account (HRA).

### 3. Identification of Options

3.1 Option 1: To purchase 24 Rokesley Road, Dover

3.2 Option 2: Not purchase 24 Rokesley Road, Dover

### 4. Evaluation of Options

4.1 Option 1 is the recommended option. The purchase price represents good value for money compared to the cost of a new build property and will increase the Council's Housing stock to meet housing need.

4.2 Option 2 is not recommended as it fails to take advantage of a good opportunity to increase the housing stock to help meet housing need.

### 5. Resource Implications

5.1 The cost of purchasing the property will be met from a combination of HIR funds and the excess Right to Buy receipts which are ring-fenced for 'one for one' affordable housing replacement. This will help to ensure that the Council maximises the expenditure of RTB receipts before their 'use by' date. The rent income from the property will be credited to the HRA.

5.2 It is expected that the properties will generate a gross rent income of £4,511.52 per annum and on this basis the investment should be repaid within 26 years.

### 5.3 Corporate Implications

5.4 Comment from the Section 151 Officer: "Accountancy have been consulted in the writing of this report and have no further comments to make (AC) 24/09/2018."

5.5 Comment from the Solicitor to the Council: "The Solicitor to the Council has been consulted in the preparation of these reports and has no further comment to make."

5.6 Comment from the Equalities Officer: "This report does not specifically highlight any equality implications however in discharging their duties members are required to comply with the public sector equality duty as set out in section 149 of the Equality Act 2010 <http://www.legislation.gov.uk/ukpga/2010/15>."

5.7 Other Officers (as appropriate):

6. **Appendices**

None

7. **Background Papers**

Relevant papers on file

Contact Officer: Rebecca Champion, Valuation Officer

# Decision Notice

## Delegated Decision

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<b>Decision No:</b>	<b>DD17</b>
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<b>Subject:</b>	<b>PURCHASE OF 40 HIRST CLOSE, DOVER</b>
<b>Notification Date:</b>	<b>6 December 2018</b>
<b>Implementation Date:</b>	<b>13 September 2018</b>
<b>Decision taken by:</b>	<b>Mike Davis, Director of Finance, Housing and Community</b>
<b>Delegated Authority:</b>	<b>Authority delegated by Cabinet at its meeting held on 1 March 2017 (CAB 155 (iii) (C) to: ‘Delegate to the Director of Finance, Housing and Community, in consultation with the Portfolio Holder for Corporate Resources and Performance, approval of offers, tenders or bids for the purchase of properties on the open market or at auction, in order to respond to market opportunities’.</b>
<b>Decision Type:</b>	<b>Executive Non-Key Decision</b>
<b>Call-In to Apply?</b>	<b>No (<i>Call-in does not apply to Non-Key Officer Decisions</i>)</b>
<b>Classification:</b>	<b>Unrestricted</b>

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<b>Reason for the Decision:</b>	A former Council flat at 40 Hirst Close, Dover has come onto the market. A decision is necessary in order to take advantage of the opportunity to purchase the property which will add to the Council’s social housing stock.
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<b>Decision:</b>	To purchase 40 Hirst Close, Dover.
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- Consideration and Alternatives** (*if applicable*)
  - 1.1 See attached report.
- Any Conflicts of Interest Declared?**
  - 2.1 None.
- Supporting Information** (*as applicable*)
4. See attached report.

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<b>Subject:</b>	<b>PURCHASE OF 40 HIRST CLOSE, DOVER</b>
<b>Date:</b>	<b>13 September 2018</b>
<b>Decision to be taken by:</b>	<b>Mike Davis, Director of Finance, Housing and Community</b>
<b>Report of:</b>	<b>Rebecca Champion, Valuation Officer</b>
<b>Portfolio Holder:</b>	<b>Councillor Michael Conolly, Portfolio Holder for Corporate Resources and Performance</b>
<b>Decision Type:</b>	<b>Executive Non-Key Decision</b>
<b>Call-in to be suspended:</b>	<b>No (Call-in does not apply to a Non-Key Officer Decision)</b>
<b>Classification:</b>	<b>Unrestricted</b>

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**Delegated Authority:** Authority delegated by Cabinet at its meeting held on 1st March 2017 (CAB 155(iii) (C) to “Delegate to the Director of Finance, Housing and Community, in consultation with the Portfolio Holder for Corporate Resources and Performance, approval of offers, tenders or bids for the purchase of properties on the open market or at auction, in order to respond to market opportunities”.

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**Purpose of the report:** A former Council flat at 40 Hirst Close, Dover recently came onto the market. A decision is necessary in order to take advantage of the opportunity to purchase the property which will add to the Council's social housing stock.

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**Recommendation:** To purchase 40 Hirst Close, Dover

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## 1. Summary

At its meeting held on 1 March 2017, Cabinet agreed that the Director of Finance, Housing and Community should be authorised to purchase properties on the open market or at auction, in consultation with the Portfolio Holder for Corporate Resources and Performance, providing they represent good value for money.

- 1.1 The former Council property, 40 Hirst Close, has become available on the market and it is considered that the Council should attempt to purchase it.

## 2. Introduction and Background

- 2.1 The Council (and Cabinet) approved a recommendation within the Budget 2015/16 and Medium-Term Financial Plan 2015/16–2017/18 to purchase properties through normal sale/negotiation, submission of bids or bids at auction as and when they arise, subject to them representing good value for money or otherwise improving the housing stock. On the basis that market opportunities to purchase these properties are likely to arise at short notice, Cabinet also agreed in March 2017 to delegate to the Director of Finance, Housing and Community, in consultation with the Portfolio Holder for Corporate Resources and Performance, the approval of offers, tenders or bids for the purchase of properties on the open market or at auction.

2.2 40 Hirst Close is a 2 bedroom flat that was purchased from the Council under the 'Right to Buy' (RTB) scheme. The property recently came onto the market and an officer from the Council's Property Services Team carried out a survey of the property and confirmed it would meet the Council's requirements. Following consultation with the portfolio holder for Corporate Performance and Resources an offer of £102,000 was made and subsequently accepted by the vendor. The Estate Valuation Manger considers the price offered represents good value for money and a decision needs to be taken to proceed with the purchase.

2.3 The cost of purchasing the property will be met from a combination of Housing Initiative Reserve (HIR) funds (within the Housing Revenue Account (HRA)) and excess RTB receipts which are ring-fenced for 'one for one' affordable housing replacement. This will help to ensure that the Council maximises the expenditure of RTB receipts before their 'use by' date. The rental income from the property will be credited to the Housing Revenue Account (HRA).

### 3. Identification of Options

3.1 Option 1: To purchase 40 Hirst Close, Dover

3.2 Option 2: Not purchase 40 Hirst Close, Dover

### 4. Evaluation of Options

4.1 Option 1 is the recommended option. The purchase price represents good value for money compared to the cost of a new build property and will increase the Council's Housing stock to meet housing need.

4.2 Option 2 is not recommended as it fails to take advantage of a good opportunity to increase the housing stock to help meet housing need.

### 5. Resource Implications

5.1 The cost of purchasing the property will be met from a combination of HIR funds and the excess Right to Buy receipts which are ring-fenced for 'one for one' affordable housing replacement. This will help to ensure that the Council maximises the expenditure of RTB receipts before their 'use by' date. The rent income from the property will be credited to the HRA.

5.2 It is expected that the properties will generate a gross rent income of £4,037.28 per annum and on this basis the investment should be repaid within 26 years.

### 5.3 Corporate Implications

5.4 Comment from the Section 151 Officer: "Accountancy have been consulted in the writing of this report and have no further comments to make (AC) 24/09/2018."

5.5 Comment from the Solicitor to the Council: "The Solicitor to the Council has been consulted in the preparation of these reports and has no further comment to make."

5.6 Comment from the Equalities Officer: "This report does not specifically highlight any equality implications however in discharging their duties members are required to comply with the public sector equality duty as set out in section 149 of the Equality Act 2010 <http://www.legislation.gov.uk/ukpga/2010/15>."

5.7 Other Officers (as appropriate):

6. **Appendices**

None

7. **Background Papers**

Relevant papers on file

Contact Officer: Rebecca Champion, Valuation Officer

# Decision Notice

## Delegated Decision

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**Decision No:** DD18

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**Subject:** PURCHASE OF 34 ROKESLEY ROAD, DOVER

**Notification Date:** 6 December 2018

**Implementation Date:** 13 September 2018

**Decision taken by:** Mike Davis, Director of Finance, Housing and Community

**Delegated Authority:** Authority delegated by Cabinet at its meeting held on 1 March 2017 (CAB 155 (iii) (C) to: 'Delegate to the Director of Finance, Housing and Community, in consultation with the Portfolio Holder for Corporate Resources and Performance, approval of offers, tenders or bids for the purchase of properties on the open market or at auction, in order to respond to market opportunities'.

**Decision Type:** Executive Non-Key Decision

**Call-In to Apply?** No (*Call-in does not apply to Non-Key Officer Decisions*)

**Classification:** Unrestricted

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**Reason for the Decision:** A former Council flat at 34 Rokesley Road, Dover has come onto the market. A decision is necessary in order to take advantage of the opportunity to purchase the property which will add to the Council's social housing stock.

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**Decision:** To purchase 34 Rokesley Road, Dover.

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1. **Consideration and Alternatives** (*if applicable*)
  - 1.1 See attached report.
2. **Any Conflicts of Interest Declared?**
  - 2.1 None.
3. **Supporting Information** (*as applicable*)
4. See attached report.

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**Subject:** PURCHASE OF 34 ROKESLEY ROAD, DOVER

**Date:** 13 September 2018

**Decision to be taken by:** Mike Davis, Director of Finance, Housing and Community

**Report of:** Rebecca Champion, Valuation Officer

**Portfolio Holder:** Councillor Michael Conolly, Portfolio Holder for Corporate Resources and Performance

**Decision Type:** Executive Non-Key Decision

**Call-in to be suspended:** No (Call-in does not apply to a Non-Key Officer Decision)

**Classification:** Unrestricted

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**Delegated Authority:** Authority delegated by Cabinet at its meeting held on 1st March 2017 (CAB 155(iii) (C) to “Delegate to the Director of Finance, Housing and Community, in consultation with the Portfolio Holder for Corporate Resources and Performance, approval of offers, tenders or bids for the purchase of properties on the open market or at auction, in order to respond to market opportunities”.

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**Purpose of the report:** A former Council flat at 34 Rokesley Road, Dover recently came onto the market. A decision is necessary in order to take advantage of the opportunity to purchase the property which will add to the Council’s social housing stock.

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**Recommendation:** To purchase 34 Rokesley Road, Dover

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## 1. Summary

At its meeting held on 1 March 2017, Cabinet agreed that the Director of Finance, Housing and Community should be authorised to purchase properties on the open market or at auction, in consultation with the Portfolio Holder for Corporate Resources and Performance, providing they represent good value for money.

- 1.1 The former Council property, 34 Rokesley Road, has become available on the market and it is considered that the Council should attempt to purchase it.

## 2. Introduction and Background

- 2.1 The Council (and Cabinet) approved a recommendation within the Budget 2015/16 and Medium-Term Financial Plan 2015/16–2017/18 to purchase properties through normal sale/negotiation, submission of bids or bids at auction as and when they arise, subject to them representing good value for money or otherwise improving the housing stock. On the basis that market opportunities to purchase these properties are likely to arise at short notice, Cabinet also agreed in March 2017 to delegate to the Director of Finance, Housing and Community, in consultation with the Portfolio Holder for Corporate Resources and Performance, the approval of offers, tenders or bids for the purchase of properties on the open market or at auction.

2.2 34 Rokesley Road is a 1 bedroom flat that was purchased from the Council under the 'Right to Buy' (RTB) scheme. The property recently came onto the market and an officer from the Council's Property Services Team carried out a survey of the property and confirmed it would meet the Council's requirements. Following consultation with the Portfolio Holder for Corporate Resources and Performance, an offer of £100,000 was made and subsequently accepted by the vendor. The Estate Valuation Manager considers the price offered represents good value for money. Once purchased the intention is to let the property.

2.3 The cost of purchasing the property will be met from a combination of Housing Initiative Reserve (HIR) funds (within the Housing Revenue Account (HRA)) and excess RTB receipts which are ring-fenced for 'one for one' affordable housing replacement. This will help to ensure that the Council maximises the expenditure of RTB receipts before their 'use by' date. The rental income from the property will be credited to the Housing Revenue Account (HRA).

### 3. Identification of Options

3.1 Option 1: To purchase 34 Rokesley Road, Dover

3.2 Option 2: Not purchase 34 Rokesley Road, Dover

### 4. Evaluation of Options

4.1 Option 1 is the recommended option. The purchase price represents good value for money compared to the cost of a new build property and will increase the Council's Housing stock to meet housing need.

4.2 Option 2 is not recommended as it fails to take advantage of a good opportunity to increase the housing stock to help meet housing need.

### 5. Resource Implications

5.1 The cost of purchasing the property will be met from a combination of HIR funds and the excess Right to Buy receipts which are ring-fenced for 'one for one' affordable housing replacement. This will help to ensure that the Council maximises the expenditure of RTB receipts before their 'use by' date. The rent income from the property will be credited to the HRA.

5.2 It is expected that the property will generate a gross rental income of £3,613.48 per annum and on this basis the investment should be repaid within 28 years.

### 5.3 Corporate Implications

5.4 Comment from the Section 151 Officer: "Accountancy have been consulted in the writing of this report and have no further comments to make (AC) 24/09/2018."

5.5 Comment from the Solicitor to the Council: "The Solicitor to the Council has been consulted in the preparation of these reports and has no further comment to make."

5.6 Comment from the Equalities Officer: "This report does not specifically highlight any equality implications however in discharging their duties members are required to comply with the public sector equality duty as set out in section 149 of the Equality Act 2010 <http://www.legislation.gov.uk/ukpga/2010/15>."

5.7 Other Officers (as appropriate): None received

6. **Appendices**

None

7. **Background Papers**

Relevant papers on file

Contact Officer: Rebecca Champion, Valuation Officer